



# Walkwood

Church of England  Middle School

## The Governing Body

The Governing Body needs to take a strategic role, act as a critical friend to the school and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities

### Terms of reference:

- **To agree constitutional matters\***, including procedures where the Governing Body has discretion
- **To set, monitor and evaluate the vision and the overall strategic direction of the school\***
- **To review the delegation arrangements annually\***
- To recruit new members as vacancies arise and **to appoint new governors\*** where appropriate
- **To hold at least three Governing Body meetings a year\***
- **To appoint or remove the Chair and Vice Chair\***
- **To appoint or remove a Clerk to the Governing Body\***
- **To establish the committees of the Governing Body and their terms of reference\***
- To appoint the Chair of any committee (*if not delegated to the committee itself*)
- **To appoint or remove a Clerk to each committee\***
- **To suspend a governor\***
- **To decide which functions of the Governing Body will be delegated to committees, groups and individuals\***
- **To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary\***
- To receive and ratify the previous year's budget, year-end accounts and break down for future budgets
- To approve the first formal budget plan of the financial year
- To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate
- To establish a Pay Policy for all categories of staff and to be responsible for its administration and review
- To oversee arrangements for individual governors to take a leading role in specific areas of provision
- To receive termly reports on Safeguarding, Special Needs Learning, Special Needs Behaviour and Looked After Children.

**\*these matters cannot be delegated to either a committee or an individual**

<b>These terms of reference agreed by the Governing Body</b>	<b>18.09.18</b>
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Name of Governor	End of Term of Office
Father Glenn Reading	Ex-officio
Rev Clive Leach	Ex-officio
Julia Day-Jones	26.11.21
Jeff Farnes	30.11.18
Richard Gill	26.11.21
Dean Hall	22.11.20
Sharon Harvey	30.11.18
Amanda Lawler	02.07.21

Ken Muir	02.07.21
Heather Wood	29.01.21

**Membership:** – As per the Instrument of Government

**Disqualification:** – as per Regulation 20 and Schedule 6 of the Constitution Regulations

<b>Chair of the Governing Body</b>	Father Glenn Reading
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<b>Vice-Chair of the Governing Body</b>	Amanda Lawler
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<b>Clerk (s) to the Governing Body</b>	Sue Hill
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<b>Quorum:</b>	One half of the number of Governors currently appointed.
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<b>Date of review:</b>	10.09.18
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